

Instructions for the Listing Center

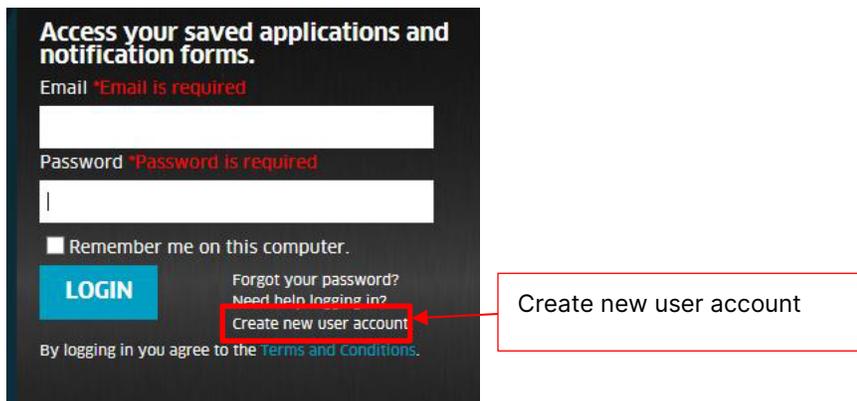
Process for already approved bond issuers on Nasdaq Iceland

Access the Nasdaq Listing Center:

- Visit the Nasdaq Listing Center at <https://listingcenter.nasdaq.com/>

Create a New User Account:

- Click on the 'Create New User Account' link located on the right side of the front page.
- Enter your email address in the registration window and follow the instructions.
- You will receive a confirmation email. Click on the link in the email to activate your Listing Center user account.



Log In:

- After completing the registration, log in to the Listing Center from the home page.
- If you forget your password, use the 'Forgot Your Password?' function to receive instructions on resetting your password via email.
- The same function can also be used if your password is locked.

General Tips:

- For convenience, if you are working for one company there is an option to check the 'Copy General Company Information and Application Contacts from previous form to new form' field under 'Edit Profile'. If you are an advisor working for several companies, it may not make sense to use this option.

Listing Center Search the Listing Center

HOME MY FORMS CREATE NEW FORM **EDIT PROFILE** LISTING - US MARKET REGULATION - US LISTING - NORDICS LOG OUT

MY NASDAQ ANALYST

Edit Profile

Email:

CHANGE YOUR PASSWORD

Password, security question and second factor for the account cannot be changed, this is a federated account and is managed outside of OKTA. Please click the link to manage your [OKTA account](#)

UPDATE YOUR INFORMATION

First Name: * First Name is required.

Last Name: * Last Name is required.

Company or Firm Name: * Company Name is required.

Telephone: * Telephone is required.

Relationship to Company: *

Display the following forms in My Queue

Form Type: *

Listing Center: *

Copy General Company Information and Application Contacts from previous form to new form

User Information retrieved successfully

[UPDATE PROFILE](#)

- All your previous applications are available under “My Forms”

Listing Center Search the Listing Center

HOME **MY FORMS** CREATE NEW FORM EDIT PROFILE LISTING - US MARKET REGULATION - U

MY NASDAQ ANALYST

REFERENCE LIBRARY

Visit Nasdaq's Reference Library >

Where the answers to your Listing Center questions are always one click away.

- Within each application, there is an option to share your form with other users.
- For further assistance, please feel free to email us at listing.ice@nasdaq.com or give us a call at +354 525 2810.

How to Create a New Application

1. Base Prospectus and list of authorized persons:

- If applicable, start by uploading a Base Prospectus and list of authorized persons who can submit listing applications on behalf of the issuer.¹ For stand-alone prospectuses you can proceed directly to step 2.

Listing Center Search the Listing Center

HOME MY FORMS **CREATE NEW FORM** EDIT PROFILE LISTING - US MARKET REGULATION - US LISTING - NORDICS LOG OUT

MY NASDAQ ANALYST

Create a New Form

Select Listing Center **Nordic Markets**

Applying to List Non-Equity Securities

- Applying to List Equity Securities on First North Growth Market
- Applying to List Equity Securities on Main Market
- Applying to List Additional Shares on First North Growth Market
- Applying to List Additional Shares on the Main (regulated) Market
- Applying to List Option Rights/Equity Rights on First North Growth Market
- Applying to List Option Rights/Equity Rights on the Main (regulated) Market
- Already Listed on the Main (Regulated) Market or First North Growth Market (forms for Company Events, ESG Disclosure and Green Designations)
- Applying to Become a Certified Adviser
- Complete Outstanding Amount Change Form
- Request for new underlying
- Request for delisting

I would like to update information for:

Base Prospectus

- Bonds, including First North Bond Market
- Certificates
- Commercial Papers
- Danish Investment Funds
- Exchange Traded Funds
- Exchange Traded Notes (ETN) and Exchange Traded Commodities (ETC)
- Green, Social and Sustainable Bonds, including First North Bond Market
- Issuer Application
- Listing Documents/Admission Documents
- Structured Bonds
- Warrants

Please select Nasdaq Nordic Exchange: *

What is the name of the issuer for this application? *

Enter the following LETTER code: *

[Generate New Image](#)

Type the code from the image

ENTER

¹ This step is only necessary for the initial submission. If a valid prospectus along with list of authorized persons has already been uploaded, you may proceed directly to step 2. A list of authorized persons is uploaded as a supporting document in the same location as the base prospectus.

- Select "Create New Form"
- Select "Applying to List Non-Equity Securities".
- Select "Base Prospectus".
- Select relevant information and press "Enter".
- Please ensure that all relevant information is accurately entered on the form before submitting the form.

2. Request New Bond Class to Trading:

HOME MY FORMS **CREATE NEW FORM** EDIT PROFILE LISTING - US MARKET REGULATION - US LISTING - NORDICS LOG OUT

MY NASDAQ ANALYST

Create a New Form

Select Listing Center **Nordic Markets**

Applying to List Non-Equity Securities

- Applying to List Equity Securities on First North Growth Market
- Applying to List Equity Securities on Main Market
- Applying to List Additional Shares on First North Growth Market
- Applying to List Additional Shares on the Main (regulated) Market
- Applying to List Option Rights/Equity Rights on First North Growth Market
- Applying to List Option Rights/Equity Rights on the Main (regulated) Market
- Already Listed on the Main (Regulated) Market or First North Growth Market (forms for Company Events, ESG Disclosure and Green Designations)
- Applying to Become a Certified Adviser
- Complete Outstanding Amount Change Form
- Request for new underlying
- Request for delisting

i I would like to complete a listing application for:

- Base Prospectus
- Bonds, including First North Bond Market
- Certificates
- Commercial Papers
- Danish Investment Funds
- Exchange Traded Funds
- Exchange Traded Notes (ETN) and Exchange Traded Commodities (ETC)
- Green, Social and Sustainable Bonds, including First North Bond Market
- Issuer Application
- Listing Documents/Admission Documents
- Structured Bonds
- Warrants

Please select Nasdaq Nordic Exchange: *

What is the name of the issuer for this application? *

Use Issuer Template

Enter bond data on the form

Enter the following LETTER code: *

FWWUV
Generate New Image

Type the code from the image

ENTER

- Select "Create New Form"
- Select "Applying to List Non-Equity Securities".

- Select “Bonds, including First North Bond Market” or “Green, Social and Sustainable Bonds, including First North Bond Market” if you are applying to list sustainable bonds.
- Select relevant information.
- Select “Enter Bond data on the form” and press “Enter”.
- Enter all relevant information on the form.
 - If a Base Prospectus has been uploaded, it should appear as an option in the drop down list at the Base Prospectus field.

Issue Specific Information

Description of Offering

Base Prospectus *

- If the Issuer is exempted from Base Prospectus and Final Terms, the “Prospectus exempt offering” option should be selected.

① ISSUE-SPECIFIC INFORMATION (Hide Details...)

Description of Offering

Prospectus

- For Stand-alone Prospectus, please select that option from the drop-down list.
- If applicable, please do not submit the application until FSA or relevant authorities have approved and published the prospectus and/or final terms.
- Please ensure that all relevant information is accurately entered on the form before submitting the application.

Request for additional bonds to trading (bond increases):

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Create a New Form

Select Listing Center **Nordic Markets**

Applying to List Non-Equity Securities

Applying to List Equity Securities on First North Growth Market

Applying to List Equity Securities on Main Market

Applying to List Additional Shares on First North Growth Market

Applying to List Additional Shares on the Main (regulated) Market

Applying to List Option Rights/Equity Rights on First North Growth Market

Applying to List Option Rights/Equity Rights on the Main (regulated) Market

Already Listed on the Main (Regulated) Market or First North Growth Market (forms for Company Events, ESG Disclosure and Green Designations)

Applying to Become a Certified Adviser

Complete Outstanding Amount Change Form

Request for new underlying

Request for delisting

i I would like to complete a listing application for:

Outstanding Amount Change Form: Fixed Income Instruments

Outstanding Amount Change Form: Warrants and Certificates

Trading Code *

Please select Nasdaq Nordic Exchange:

What is the name of the issuer for this application?

ISIN code of the instrument *

Enter the following LETTER code: *


Generate New Image

Type the code from the image

- Select "Create New Form"
- Select "Complete Outstanding Amount Change Form"
- Select "Outstanding Amount Change Form: Fixed Income Instruments"
- Select relevant information and Enter.²
- If applicable, please do not submit the application until FSA or relevant authorities have approved and/or published the prospectus and/or final terms.
- Please ensure that all relevant information is accurately entered on the form before submitting the application.

² To populate the trading code, please first enter the ISIN code and then select the 'Populate Trading Code' option.

Request for delisting of bonds:

Listing Center

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Create a New Form

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- Applying to List Equity Securities on First North Growth Market
- Applying to List Equity Securities on Main Market
- Applying to List Additional Shares on First North Growth Market
- Applying to List Additional Shares on the Main (regulated) Market
- Applying to List Option Rights/Equity Rights on First North Growth Market
- Applying to List Option Rights/Equity Rights on the Main (regulated) Market
- Already Listed on the Main (Regulated) Market or First North Growth Market (forms for Company Events, ESG Disclosure and Green Designations)
- Applying to Become a Certified Adviser
- Complete Outstanding Amount Change Form
- Request for new underlying
- Request for delisting

I would like to complete a delisting application for:

- Request for delisting of Bonds (excluding Danish Bonds)/Structured Bonds
- Request for delisting of Certificates/Warrants

Trading Code *

Please select Nasdaq Nordic Exchange:

What is the name of the issuer for this application?

ISIN code of the instrument *

Enter the following LETTER code: *


Generate New Image

Type the code from the image

- Select "Create New Form"
- Select "Request for delisting"
- Select relevant information and Enter.³
- Please ensure that all relevant information is accurately entered on the form before submitting the application.

³ To populate the trading code, please first enter the ISIN code and then select the 'Populate Trading Code' option.