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Nasdaq Sign In Platform

Nasdaq Sign In is a method used to authenticate Nasdaq application users. Instead of having several usernames and passwords for every single application, you have one set of credentials that are used for all Nasdaq applications. Nasdaq Sign In uses the Multi-Factor authentication method.

1. SETTING UP YOUR ACCESS

The process of setting up access to the Nasdaq applications consists of 2 steps: 1) registration to the Nasdaq Sign In Platform and 2) enabling the Multi-Factor authenticator.

1.1. Registration to the Nasdaq Sign In Platform

#1 Once you will identified as the Nasdaq application user, you will receive a “Welcome to Nasdaq Sign In!” email from noreply@signin.nasdaq.com. Please note that the registration link is valid for 30 days.

Nasdaq - Activate Your Account

Hello Benjamin Schaefer,

A Nasdaq Signin user account has been created for you.

Click the following link to activate your Nasdaq Signin account:

[Activate Account]

This link expires in 30 days.

Your username is benjamin.schaefer@nasdaq.com

Your organization's sign-in page is https://signin.nasdaq.com

If you experience difficulties accessing your account, you can send a help request to your system administrator using the link: https://signin.nasdaq.com/help/login

If you have any questions, or need technical assistance, please contact your User Helpdesk.
#2 Click on the Activate Account. You will be redirected the a new page Welcome to Nasdaq!

#3 Create your Nasdaq account:

- Create new password
- Repeat the new password
- Choose a Forgot password question
- Enter the answer
- Click on a picture to choose a security image
- Finalize the process by clicking on Create my account
1.2. Enabling the Multi-Factor authenticator

Once you have created your Nasdaq account, you will be asked to set up your Multi-Factor authenticator.

#1 Choose which of the Multi-Factor authenticators you will use:

- **Okta Verify**
  
  Easy-to-use, free smartphone application. Authentication is performed by confirming your login attempt through a popup message on your phone.

- **Google Authenticator**
  
  A free smartphone application. It displays a 6-digit code that changes every 30 seconds which you must enter into your browser to complete the authentication. Other applications with the same functionality, e.g., Twilio Authy, Microsoft Authenticator, can also be used instead.

- **Security Key or Biometric Authenticator**
  
  There is a large number of security keys available today, from hardware solutions from YubiKey to software solutions like Windows Hello. If you already use one of these, you can use it for Nasdaq Sign In.

  More information on each of the methods is available at [https://help.signin.aws.nasdaq.com/mfa.html](https://help.signin.aws.nasdaq.com/mfa.html).

#2 Select the chosen Multi-Factor authenticator and proceed with the registration by clicking on Setup
1.2.1. Okta Verify

#1 If you have chosen the Okta Verify, first you will be asked to select the type of your mobile device (iPhone or Android)
#2 Download Okta Verify from your phone store
#3 Launch Okta Verify application on your mobile device and select *Add an account*
#4 Use Okta Verify application to scan the QR code displayed on your computer screen
#5 Well done! You have completed the registration to Okta Verify.

![Okta Verify app screenshots](image)

1.2.2. Google Authenticator

#1 If you have chosen Google Authenticator, first you will be asked to select the type of your mobile device (iPhone or Android)
#2 Download Google Authenticator from your phone store
#3 Use Google Authenticator to scan the QR code displayed on your computer screen
#4 Enter the 6-digits code from your Google Authenticator to the computer screen

![Google Authenticator app screenshots](image)
#5 Well done! You have completed the registration to Google Authenticator

1.2.3. Security Key or Biometric Authenticator

#1 If you have chosen the Security Key or Biometric Authenticator, first you will be asked to set up the multifactor authentication. Click on Setup and then on Enroll.

#2 Choose the biometric authentication method that you will use and follow the instructions on the screen (Windows Hello, Touch ID etc.).

#4 Well done! You have completed the registration to Security Key or Biometric Authenticator.
2. SIGNING IN TO THE NASDAQ APPLICATION

#1 To access Nasdaq applications, please use the Sign In platform https://signin.nasdaq.com or the direct link to the respective Nasdaq application. You will be redirected to the Log-in page.

#2 Enter your email, click Next and then enter your password that you have chosen for the Nasdaq Sign In platform (see 1.1.).

#3 If you have been using the Sign In platform link, you will be redirected to the dashboard where you can choose the Nasdaq application you wish to log-in to. If you have been using the direct link to the application, you will automatically be redirected to the Multi-Factor authentication page (step #4).
#4 On the Multi-Factor authentication page authenticate yourself using the method you have chosen to use. If you have multiple authentication methods select one of them by clicking on the small arrow.

#5 Proceed based on the chosen Multi-Factor authentication method:

- **For Okta Verify:**
  - Click on Send Push option
  - Confirm your access in your Okta application on your mobile phone (*Yes, It’s me*).
  - Well done! You are now being redirected to the Nasdaq application.
For Google Authenticator:
- Open the Google Authenticator application on your mobile phone
- Enter the 6-digits code from your Google Authenticator to the computer screen
- Well done! You are now being redirected to the Nasdaq application

For Security Key or Biometric Authenticator:
- After clicking on the application you will be asked to authenticate yourself
- Depending on the authentication method you will use, follow the steps on the screen
- Well done! You are now being redirected to the Nasdaq application
3. MANAGING YOUR ACCOUNT

3.1. Change your log-in credentials

#1 Access Nasdaq dashboard through the Sign In platform  https://signin.nasdaq.com

#2 Authenticate yourself by entering your email, clicking Next and then entering your password that you have chosen for the Nasdaq Sign In platform (see 1.1.)

#3 Your personal information and log-in credentials are available under Settings

#4 Use Edit Profile to:

- Add or edit your personal information
- Change your Security Image
- Display language
- Enable recently used applications
- Change your password
- Edit Forgotten Password question
- Remove or edit second factors authentication methods.
3.2. Forgot your password

#1 When signing in to the Nasdaq application via a direct link or the Sign In platform [https://signin.nasdaq.com](https://signin.nasdaq.com) click Need help signing in?

#2 Click Forgot password and enter your email address to receive a password reset email.

#3 Once the email has been received, click on the Reset Password link

#4 You will be redirected to the page asking you to answer the Forgot password question. Once done, you will be able to create a new password

#5 Any modifications that you will do will redirect you to the Multi-Factor authentication page for confirming the changes
3.3. Unlock your account

#1 If you have entered an incorrect password too many times you will receive an email notification providing a link to unlock your account

Nasdaq UAT - Account Locked

Hello Viktoria Margare,

Your account has been locked because of too many login attempts with an incorrect password.

To unlock your account, you may use the link below:

Unlock Account

If you have any questions, or need technical assistance, please contact your User Helpdesk.

#2 Press on that link to get redirected to the Unlock account page. Enter you email to receive Account Unlock email.
#3 Once you receive an account unlock request via email press unlock the account and you will be re-directed to Nasdaq Sign In page where you will be asked to confirm your security question.

**Nasdaq UAT - Account Unlock Request**

Hello Viktorija Margare,

An account unlock request was made for your account. If you did not make this request, please contact your system administrator immediately.

Click the following link to unlock your account: fsexample2022@gmail.com:

This link expires in 8 hours.

If you have any questions, or need technical assistance, please contact your User Helpdesk.

If you don't know how to contact your User Helpdesk, you can use the following page, but response times might be longer:

[Contact Info]

This is an automatically generated message. Replies are not monitored or answered.

#4 Enter correct answer and your account will be unlocked. You can continue logging in.
Account successfully unlocked!
You can log in using your existing username and password.

Back to sign in